**EXAMPLE SUPPORT LETTER - AFFILIATION**

*[Please insert relevant information at the highlighted points]*

*[This letter must be on letterhead of the relevant State Sporting Association (SSA) or State Sport and Active Recreation Body (SSARB) which is offering the letter of support]*

*[Please delete all blue instructional text]*

[insert date]

Club Development

Sport and Recreation Victoria

Department of Jobs, Precincts and Regions

To whom it may concern,

**Re: Letter of support and proof of affiliation with [insert name of recognised SSA/SSARB]**

[insert name of recognised SSA/SSARB] endorses and supports the application made by [insert name of applicant club/league/association] to receive funding through the *Community Sport Sector COVID-19 Survival Package (the Package).*

Any funding provided from *the Package*, would greatly assist the [club/league/association] to return-to-play in adherence with the Victorian Chief Health Officer restrictions and advice.

[insert name of applicant club/league/association] is currently affiliated with [insert name of recognised SSA/SSARB] and has held this affiliation since [insert year of commencement of affiliation with SSA/SSARB].

We support their application in full and hope that this financial assistance may be provided to them in accordance with the published application guidelines.

If you require any further information, please contact [insert name of contact person] on [insert phone number] or [insert email address].

Sincerely

[insert signature]

[insert full name]

[insert position]

[insert name of recognised SSA/SSARB]