Local Sports Infrastructure Fund

2020-21 PROGRAM GUIDELINES
CONTENTS

MESSAGE FROM THE MINISTER FOR TOURISM, SPORT AND MAJOR EVENTS 02

THE LOCAL SPORTS INFRASTRUCTURE FUND 03
1.1 About the fund 03
1.2 Objectives of the Fund 03
1.3 Outcomes of the Fund 04

FUNDING DETAILS 05
2.1 Funding Streams 05
2.2 Funding Stream Details 06
2.2.1 Planning Stream 06
2.2.2 Female Friendly Facilities Stream 07
2.2.3 Community Facilities Stream 07
2.2.4 Strategic Facilities 08
2.2.5 Aquatic Centres and Indoor Stadiums 09
2.3 LSIF Investment Priorities and Guidance 10
2.4 Types of activities that will not be funded 10
2.5 Funding ratios 11

ELIGIBILITY 12
3.1 Eligible Applicants 12
3.2 Ineligible Applicants 12
3.3 Process for Applicants 12

ASSESSMENT 14
4.1 Assessment Process 14
4.2 Application Assessment 14
4.3 Assessment Criteria - Planning Stream 15
4.4 Assessment Criteria - Female Friendly Facilities Stream 15
4.5 Assessment Criteria - Community Facilities, Strategic Facilities & Aquatic Centres and Indoor Stadiums Streams 16

SUPPORTING DOCUMENTATION 17

TIMELINES 20

CONDITIONS THAT APPLY TO APPLICATIONS AND FUNDING 21
7.1 Funding Agreements 21
7.2 Acknowledging the Victorian Government’s support and promoting success 22
7.3 Payments 22
7.4 Performance 22
7.5 Privacy 23

RESOURCES AND ADDITIONAL INFORMATION 24
8.1 Planning guides 24
8.2 Supporting Documentation 24
8.3 Universal Design 24
8.4 Environmentally Sustainable Design 24
8.5 Voluntary Labour and In-kind Support 25
8.6 Fair Play Code (formerly Victorian Code of Conduct for Community Sport) 25
8.7 Cultural Heritage Management Plans (Aboriginal Heritage Regulations 2018) 25
8.8 Water quality guidelines for public aquatic facilities Managing public health risks 25
MESSAGE FROM THE MINISTER FOR TOURISM, SPORT AND MAJOR EVENTS

Whether it’s coaching a junior soccer match at Edithvale, playing in the Wimmera league finals in Ararat or visiting your local playspace, nothing brings Victorian communities together better than community sport and active recreation.

The Victorian Government is helping communities and clubs transform inadequate sports grounds and ageing clubrooms, with new infrastructure and recreation spaces being built to encourage people to be active and reap the benefits of physical activity.

The inaugural round of the Local Sports Infrastructure Fund is now open and builds on investments worth more than $850 million into community sport and active recreation infrastructure by the Victorian Government since 2014.

The Local Sports Infrastructure Fund will invest up to $22 million across Victoria to develop infrastructure that provides modern, family and female-friendly, safe, inclusive and accessible facilities with room to grow and welcome more participants than ever before.

The fund includes a range of funding streams with eligible projects including aquatic centre upgrades, sports grounds and pavilion developments, sport surfaces and lighting installations, active recreation facilities such as play spaces and recreation trails, along with regional and strategic planning.

The Local Sports Infrastructure Fund supports the Victorian Government’s determination to support disadvantaged communities and the growing demand for high quality accessible community sports infrastructure that can be enjoyed by everyone, regardless of their age, background, gender or ability.

The program reflects our major commitment to health and wellbeing, economic activity and local jobs, diversity, inclusion, active recreation and boosting the capacity of communities to attract and host local and regional competitions and events.

The Local Sports Infrastructure Fund is part of the $175 million Local Sports Grants initiative and is one of a suite of infrastructure programs, which includes the World Game Facilities Fund, Community Cricket Program, Community Sports Infrastructure Loans Scheme, and the Motor Sports Program which are investing millions across Victoria.

I look forward to seeing new and exciting projects from the Local Sports Infrastructure Fund benefitting Victorians.

THE HON MARTIN PAKULA MP
Minister for Tourism, Sport and Major Events
1. About the fund

The Local Sports Infrastructure Fund (the Fund) is a $22 million state-wide competitive Victorian Government investment program that funds the development of high-quality, accessible community sport and active recreation infrastructure. The Fund replaces the Community Sports Infrastructure Fund, Female Friendly Facilities Fund and Better Indoor Stadiums Fund and provides funding streams that support the hierarchy of community infrastructure.

The Fund promotes partnerships between the Victorian Government, Local Government Authorities (LGAs), Alpine Resort Boards, sport leagues and associations, sporting clubs, schools and community organisations to deliver the strategic directions identified in Active Victoria: A strategic framework for sport and recreation 2017 – 2021.

The Fund is underpinned by the Department of Jobs, Precincts and Regions’ priorities of ensuring the state’s economy benefits all Victorians by creating more jobs for more people, building thriving places and regions and nurturing inclusive communities.

1.2 Objectives of the Fund

Strong, active and healthy communities need high-quality, accessible, well-designed and managed infrastructure to conduct sport and active recreation activities. Developing infrastructure that supports participation by underrepresented groups to improve wellbeing of disadvantaged Victorians and local economic activity is a priority for the Victorian Government. The Fund aims to achieve this by:

- Upgrading existing and constructing new facilities.
- Developing active recreation infrastructure to increase the accessibility and diversity of physical activity opportunities.
- Encouraging flexible, multi-use, shared and integrated services and facilities.
- Fostering inclusive, diverse, accessible and responsible development through universal design, environmental sustainability, and strategically planned facilities.
- Encouraging collaboration with schools, service providers, facility managers and community organisations to deliver outcomes.
- Encouraging collaboration with state sporting associations and peak bodies to foster better decision making.
The Victorian Government is committed to supporting greater opportunities for all Victorians. There are significant groups of Victorians whose participation in sport or active recreation is well below the state average. Aboriginal Victorians, people with a disability, seniors, disengaged youth, culturally and linguistically diverse (CALD) communities, women and girls, LGBTI+ people and socio-economically disadvantaged all have significantly lower levels of participation.

1.3 Outcomes of the Fund

The fund reflects the Victorian Government’s commitment to securing the many benefits of participating in sport and active recreation. This includes supporting Victorians, particularly disadvantaged communities to achieve better health, wellbeing, social, and economic outcomes through the construction, programming and activation of community sport and active recreation infrastructure. The fund will invest in proposals that can demonstrate commitment to the following outcomes:

- Develop new or maintain existing participation opportunities, where there is a risk to participation decline.
- Improve diversity and inclusion by increasing participation by under-represented groups, as outlined in Active Victoria.
- Develop local economic activity through the planning, building, maintenance, management and activation of redeveloped or new infrastructure.
- Improve physical and mental health and wellbeing in traditionally disadvantaged communities such as low socio-economic areas, growth areas, and communities experiencing long-term disadvantage.
- Support gender equality in participation, coaching, administration, officiating and volunteering.

Participation is defined as involvement in playing, coaching, officiating or volunteering in a sport or active recreation activity.
2.1 Funding Streams

The Local Sports Infrastructure Fund invests in planning, improving existing and building new infrastructure. Funding is available under the following streams:

<table>
<thead>
<tr>
<th>PLANNING</th>
<th>FEMALE FRIENDLY FACILITIES</th>
<th>COMMUNITY FACILITIES</th>
<th>STRATEGIC FACILITIES</th>
<th>AQUATIC CENTRES AND INDOOR STADIUMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal - $30,000</td>
<td>up to $500,000</td>
<td>up to $250,000</td>
<td>up to $800,000</td>
<td>up to $2 million</td>
</tr>
<tr>
<td>Regional - $50,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 of each</td>
<td>Unlimited</td>
<td>Maximum 2 Applications</td>
<td>Only 1</td>
<td>OR Only 1</td>
</tr>
</tbody>
</table>

- **Municipal** Planning up to $30,000
- **Regional** Planning up to $50,000

- Change Rooms
- Lighting
- Fields
- Courts
- Play grounds
- Lighting
- Skate Parks
- Fields
- Multi Sport Courts
- Trails
- Pavilions
- Active Recreation
- Precincts
- Gymnastics
- Aquatic Centres
- Indoor Stadiums
2.2 Funding Stream Details

2.2.1 PLANNING STREAM

Stream Objectives
The Planning stream provides support to undertake a range of strategic infrastructure planning projects, that are independent, consultative and identify future actions to support Active Victoria’s strategic directions.

Funding Details
LGAs can make two applications in total, one Municipal seeking up to $30,000 and one Regional seeking up to $50,000.

Applicants must respond to assessment criteria 1 to 4 on page 15 for Municipal Planning projects.
Applicants must respond to assessment criteria 1 to 5 on page 15 for Regional Planning projects.
All applications must provide the list of mandatory documentation in Section 5 – Supporting Documentation.

MUNICIPAL PLANNING

Funding Available
One application seeking up to $30,000 is available for Municipal Planning projects.

Eligible Projects
Municipal Planning projects that are eligible for support include:
• Strategic recreation planning
• Planning for specific facility types such as aquatic facilities, indoor stadiums, etc.
• Infrastructure and participation planning for specific sports and/or active recreation activities
• Feasibility studies for one or more significant projects.

Applications that do not include a comprehensive draft project brief are not eligible for funding.
Single site master plans are not eligible for funding.

REGIONAL PLANNING

Funding Available
One application seeking up to $50,000 is available for Regional Planning projects.

To be eligible for this funding, two or more LGAs must confirm a financial contribution to the project. The application must be auspiced by one LGA with the demonstrated capacity to manage the project.

Eligible Projects
Regional Planning projects that are eligible for support include:
• Planning for a specific sport/s across a region.
• Planning for infrastructure and active recreation activities across a region.
• Comprehensive review of infrastructure across a region.

Planning that has already been addressed through state sporting association planning or other plans are not eligible for funding.
Applications that do not include a comprehensive draft project brief are not eligible for funding.
2.2.2 FEMALE FRIENDLY FACILITIES STREAM

Stream Objectives
The Female Friendly Facilities stream supports the development of new or redevelopment of existing infrastructure that enables more women and girls to participate in sport and active recreation.

Priority will be given to proposals where LGA policies and practices are in place that demonstrate a sustained commitment to gender equality.

Funding Details
Applicants may apply for an unlimited number of projects up to a maximum total request amount of $500,000 per organisation.

Applications claiming in-kind expenses up to a maximum of 50 per cent of the total project cost for this stream will be accepted. Applicants must approve and underwrite any in-kind contribution from third parties.

Applicants must respond to assessment criteria 1 to 6 on page 15 and provide the list of mandatory documentation in Section 5 – Supporting Documentation.

Eligible Projects
Female Friendly Facilities projects that are eligible for support include:

- Building new or redeveloping change rooms for participants that are female friendly.
- Building new or redeveloping sports grounds to increase capacity.
- Multi-sport courts that provide for sport and active recreation participation.
- Sports lighting that increases the capacity of infrastructure.

Applications that do not sufficiently demonstrate existing female participation are not eligible for funding from this stream.

2.2.3 COMMUNITY FACILITIES STREAM

Stream Objectives
The Community Facilities stream supports the development of new, or redevelopment of existing community sport and active recreation infrastructure ensuring all infrastructure is high quality and accessible to all.

Funding Details
Up to $250,000 per application for a maximum of two applications per applicant.

Priority will be given to projects on school land with confirmed community use.

Applications seeking support for a similar project type across multiple sites are eligible for funding e.g. sports lighting installations across several sports court venues.

Aquatic projects must allocate a minimum of 25 per cent of the requested grant amount to components that will improve energy or water efficiency and environmental sustainability. This must be demonstrated with a specific Environmental Sustainable Design (ESD) budget in the application.

Applications claiming in-kind expenses up to a maximum of 50 per cent of the total project cost for this stream will be accepted. Applicants must approve and underwrite any in-kind contribution from third parties.

Applicants must respond to assessment criteria 1 to 5 on page 16 and provide the list of mandatory documentation in Section 5 – Supporting Documentation.

Eligible Projects
Community Facilities projects that are eligible for support include:

- Playspaces, skate parks, BMX tracks, and outdoor splash parks.
- Active recreation spaces such as outdoor exercise equipment and public access outdoor courts.
- Upgrades to outdoor seasonal pools that improve accessibility and participation such as leisure water, change rooms and energy or water efficiency upgrades e.g. Heating of water spaces.
- Infrastructure on school land with confirmed community use.
- Shared paths and recreation trails.
- Projects that result in energy or water efficiency, with a direct impact on participation, such as warm season grass conversions.
- Multi-sport training facilities that are publicly accessible.
- Pavilion developments with unisex accessible changerooms.
- New and/or improved sports fields, sports courts and surfaces that increase capacity or safety.
- Sports lighting that improves facility capacity and participant safety. Requests for replacement of lighting with LED lights are not eligible unless part of a new lighting installation.
Funding Details

Up to $800,000 is available per application.

Only one application can be submitted to the Strategic Facilities or Aquatic Centres and Indoor Stadiums streams.

Applications must allocate a minimum of 25 per cent of the requested grant amount to components that will improve energy or water efficiency and environmental sustainability to be eligible. This must be demonstrated with a specific Environmental Sustainability Design budget in the application.

Applications claiming in-kind expenses up to a maximum of 25 per cent of the total project cost for this stream will be accepted. Applicants must approve and underwrite any in-kind contribution from third parties.

Applicants must respond to assessment criteria 1 to 9 on page 16 and provide the mandatory documentation in Section 5 – Supporting Documentation.

Eligible Projects

Strategic Facilities projects that are eligible for support include:

- Infrastructure that provides active recreation opportunities for a catchment beyond a local community such as new skate parks and playspaces.
- Multi-sport precincts that include the delivery of sports fields, sports courts and pavilion/s.
- Regional sports facilities as defined by the particular sport/s (‘regional’ refers to a facility’s standing in the facility hierarchy rather than location).
- Multi-use sports pavilions that serve communities beyond a local catchment.
- Large single or multi-sport indoor facilities such as gymnastics centres that serve a catchment beyond a local community.
- Large scale infrastructure on school land with confirmed community use that serve a catchment beyond a local community.
Applications for sports infrastructure must demonstrate why the project serves a strategic need for the sport/s beyond the local community to be eligible, including demonstrating sufficient catchment data or evidence from strategic planning such as state sporting association infrastructure plans.

Applications for active recreation infrastructure must demonstrate that the project serves communities beyond a local catchment to be eligible, including demonstrating sufficient catchment data or planning evidence.

Applications must demonstrate a commitment to programming and activation that is diverse, inclusive and engages under-represented communities. This may include partnering with organisations that engage these communities to maximise the use of facilities during peak and non-peak times.

Priority will be given to applications that support community sport and active recreation programming, high performance pathways and regional events within the one facility.

Priority will be given to projects that demonstrate broad and confirmed community access, particularly for under-represented groups during peak and non-peak facility usage periods.

Priority will be given to projects that demonstrate economic uplift in the form of job creation during construction and operations, non-government investment in the facility and participant and event attraction.

2.2.5 AQUATIC CENTRES AND INDOOR STADIUMS

Stream Objectives
The Aquatic Centres and Indoor Stadiums stream supports the development and upgrade of aquatic leisure centres and multi-sport indoor stadiums.

Funding Details
Up to $2,000,000 is available per application.

Only one application can be submitted to the Strategic Facilities or Aquatic Centres and Indoor Stadiums streams.

Applicants must respond to assessment criteria 1 to 10 for Indoor Stadium projects and questions 1 to 11 for Aquatic Centre projects on page 16 and provide the mandatory documentation in Section 5 – Supporting Documentation.

Eligible Projects
Aquatic Centres and Indoor Stadiums projects that are eligible for support include:

- Development of new or upgrade to existing aquatic leisure centres that creates new water or dry program spaces to increase participation.
- Development of new or upgrade to existing indoor multi-sport stadiums that create new indoor courts to increase participation.
- Spaces for gymnastics, calisthenics and dance are only eligible as part of a larger stadium project with other multi-sport indoor courts.

Applications must demonstrate a commitment to programming and activation that is diverse, inclusive and engages under-represented communities. This may include partnering with organisations that engage these communities to maximise use of facilities during peak and non-peak times.

Applications must demonstrate a commitment to implementing Healthy Choices in the facility to be eligible.

Healthy Choices is a framework for improving availability and promotion of healthier foods and drinks in community settings. Healthy Choices is part of the Victorian Government’s commitment to promote healthy food and drink options in a range of public settings including sport and recreation. Sport and recreation organisations can use the framework to provide consistent health promoting messages whereby the foods and drinks available reinforce positive messages about the importance of physical activity for good health. Healthy Choices guidelines can be found https://sport.vic.gov.au/resources/files/healthy-choices-sport-and-recreation-facilities-implementation-guidelines-and-templatetepdf

Applications must allocate a minimum of 25 per cent of the requested grant amount to components that will improve energy or water efficiency and environmental sustainability to be eligible. This must be demonstrated with a specific Environmental Sustainability Design budget in the application.

Priority will be given to applications that support community sport and active recreation programming, high performance pathways and regional events within the one facility.

Priority will be given to projects that demonstrate economic uplift in the form of job creation during construction and operations, non-government investment in the facility and participant and event attraction.
2.3 LSIF INVESTMENT PRIORITIES AND GUIDANCE

Facilities on School Land
For projects on school land, a Community Joint Use Proposal (to the Department of Education and Training) which is completed by the applicant and the school must be submitted by the applicant to be eligible for funding (schools can access this document from the Department of Education and Training website). Applicants must allow sufficient time to complete this document and obtain the necessary written endorsement from the Department of Education and Training at both the regional and central office.

Projects in non-government schools are also eligible for funding through LGAs and require similar demonstration of commitment from both parties to ensure long-term community access is achieved under agreed terms.

Local Sports Infrastructure Fund Priorities for all Streams
Priority will be given to communities in areas of need that have experienced natural disasters, such as bushfires, flood and drought, or communities experiencing strong population growth or significant change in circumstances (e.g. economic challenges).

Priority will be given to projects that demonstrate economic uplift in the form of job creation during construction and operations, non-government investment in the facility and participant and event attraction, particularly for Strategic Facilities and Aquatic Centres and Indoor Stadium streams.

Local Sports Infrastructure Fund Guidance for all Streams
The department encourages LGAs to work with peak bodies, local leagues/associations, state sporting associations and regional sports assemblies (where appropriate) to seek their contribution and support to the planning and design of facilities along with identifying participation, programming and activation initiatives that strengthen project outcomes, particularly for under-represented groups identified in Active Victoria.

All projects must demonstrate a commitment to implementing Universal Design Principles. This can be demonstrated through the assessment criteria and supporting documentation such as schematic plans.

LGAs are encouraged to explore and confirm funding contributions that demonstrate stakeholder commitment to the project.

Stages of a larger facility development may seek support from the fund, providing the stage addresses the program criteria and is eligible.

Projects on private land are eligible but will be subject to the establishment of a legally binding agreement between the organisation and LGA to ensure ongoing public access. Such proposals should demonstrate evidence of a legally binding agreement in the application to be eligible.

LGAs wanting to undertake prefabricated and modular design and construct projects are eligible. However, applicants are required to submit a detailed area schedule rather than schematic plans (although plans can be submitted if available). These projects must be permanent buildings, rather than temporary facilities to ensure long-term benefits for local communities.

For projects where stakeholders (such as clubs) are contributing funding, bank statements confirming availability of all funding contributions must be provided. In cases where stakeholders are intending to fundraise their contribution to a project, the LGA must provide a letter underwriting the stakeholder contribution/s to the project at time of application.

Applications may include project management fees of up to 5 per cent of the total project cost that is exclusive of GST.

The Minister for Tourism, Sport and Major Events reserves the right to allocate funding from the Local Sports Infrastructure Fund to ensure an equitable distribution of funding across Victoria. The Minister also retains discretion regarding the allocation of funding across each stream.

2.4 TYPES OF ACTIVITIES THAT WILL NOT BE FUNDED
- Applications submitted after the closing date will not be considered, unless written approval from Sport and Recreation Victoria has been obtained before the closing date which will only be granted under exceptional circumstances (e.g. significant technology disruptions).
- Facilities where little or no public access is available.
- The purchase of land (in general, the land on which the facility development is proposed will be municipal property, a Crown reserve, land owned by a public authority, or land held for public purposes by trustees).
- Requests for retrospective funding, where projects have commenced construction or are completed prior to the execution of a funding agreement (construction includes, but is not limited to demolition, site clearing, earthworks, building works and any form of early works).
- Buildings considered temporary or not permanent in nature or intended use.
- Requests for ongoing operational costs such as salaries, electricity, water, asset maintenance and other utilities.
- Upgrading or redeveloping kitchens or public toilet facilities, except as part of a larger project that meets the objectives of the fund.
• Scoreboards, behind goal netting, coaches’ boxes and other supporting infrastructure with limited direct impact on participation, unless considered a minor component of a larger project.
• Detailed design of a facility or single site master plans are ineligible for funding from the Planning stream.
• Routine or cyclical maintenance works.
• Purchasing or maintaining recreation, entertainment, sporting, life-saving or any other equipment (except as part of facility fit out).
• Projects previously funded by Sport and Recreation Victoria, unless applicants can demonstrate additional or new uses resulting in increased participation/programming outcomes.
• Projects that do not meet relevant sport or Australian Standards (e.g. lighting projects or netball court dimensions). Facilities that do not comply with the relevant sport standard must seek exemption from the relevant sporting organisation to be supported by the fund.
• The replacement of like-for-like surfaces (e.g. tennis hard-court surface replaced by a similar hard-court surface) are ineligible for funding. To be eligible for funding the application will need to demonstrate that additional uses are proposed and/or a multi-purpose element is being introduced. Exceptional circumstances may be considered where a safety standard or compliance issue are evident, and an activity will not continue to be conducted as a result.

2.5 FUNDING RATIOS

LGAs will be required to provide matched funding in accordance with the below funding ratios:

<table>
<thead>
<tr>
<th>LOCAL GOVERNMENT AUTHORITY</th>
<th>PLANNING</th>
<th>FEMALE FRIENDLY FACILITIES</th>
<th>COMMUNITY FACILITIES</th>
<th>STRATEGIC FACILITIES</th>
<th>AQUATIC CENTRES AND INDOOR STADIUMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>METROPOLITAN</td>
<td>SRV = $1 Local = $1</td>
<td>SRV = $1 Local = $1</td>
<td>SRV = $1 Local = $1</td>
<td>SRV = $1 Local = $3</td>
<td>SRV = $1 Local = $3</td>
</tr>
<tr>
<td>METROPOLITAN INTERFACE COUNCILS: CARDINIA, CASEY, HUME, MELTON, MORNINGTON PENINSULA, NILLUMBIK, WHITTLESEA, WYNDHAM AND YARRA RANGES</td>
<td>SRV = $15 Local = $1</td>
<td>SRV = $15 Local = $1</td>
<td>SRV = $15 Local = $1</td>
<td>SRV = $1 Local = $2</td>
<td>SRV = $1 Local = $2</td>
</tr>
<tr>
<td>BALLARAT, BENDIGO, GEELONG</td>
<td>SRV = $15 Local = $1</td>
<td>SRV = $2 Local = $1</td>
<td>SRV = $2 Local = $1</td>
<td>SRV = $1 Local = $2</td>
<td>SRV = $1 Local = $2</td>
</tr>
<tr>
<td>RURAL</td>
<td>SRV = $2 Local = $1</td>
<td>SRV = $2 Local = $1</td>
<td>SRV = $2 Local = $1</td>
<td>SRV = $1 Local = $1</td>
<td>SRV = $1 Local = $1</td>
</tr>
</tbody>
</table>

Applicants cannot utilise other State Government funding, including the Community Sports Infrastructure Loans Scheme as part of their local contribution. Local contributions may comprise of funding from all other organisations such as LGAs, clubs, state sporting associations, Federal Government, community partners, or through in-kind support.
3.1 Eligible Applicants

Only Local Government Authorities (LGAs) and the Alpine Resort Boards are eligible to apply directly to the Fund.

LGAs and Alpine Resort Boards are required to discuss their project/s with their Sport and Recreation Victoria representative before submitting their application/s to receive advice about the best funding pathway for their project/s.

Eligible applicants must address the eligibility criteria in Section 2 – Funding Details of the relevant funding stream.

3.2 Ineligible Applicants

All entities and organisations except those listed in Section 3.1 – Eligible Applicants.

An Expression of Interest for Community Organisations Form has been developed. The purpose of this form is to assist community organisations including clubs to liaise directly with their LGA or Alpine Resort Board on possible applications to the Fund. Community organisations are advised to contact their LGA or Alpine Resort Board about timelines and processes for expressions of interest.

3.3 Process for Applicants

The application process will require the submission of an application.

**Step One: Contact Sport and Recreation Victoria**

Applicants must discuss project ideas with a Sport and Recreation Victoria representative before submitting an Application. Applicants will be provided:

- advice on the most appropriate funding opportunity for project
- guidance on the development of proposals that have merit, that align with the Fund’s objectives and that are ready to proceed
- high-level design advice.

**Step Two: Application**

Applicants must submit an application via the Sport and Recreation Victoria website. All supporting documentation must be emailed to lsif@sport.vic.gov.au copying in your Sport and Recreation Victoria representative by the closing date and time. All supporting documentation must be submitted by the closing date.

Applications can be submitted anytime from the opening of the fund to the closing date and will be assessed upon submission. Applications should only be submitted when all documentation is complete and ready to be assessed.

Application(s) must be submitted by 11.59pm on Friday 14 February 2020.
If you need assistance with applying online, please call the Grants Information Line on 1300 366 356 between 8.30 am and 5.00pm weekdays.

When submitting supporting documentation, you must quote your project name in the subject line of your email (e.g. Smith Reserve Lighting).

Attach all documents to one email, zipping the files if required. You can also send attachments on a CD or USB, quoting your project name, to:

Community Infrastructure Programs
Sport and Recreation Victoria
Department of Jobs, Precincts & Regions
GPO Box 4057 Melbourne Victoria 3001
4.1 Assessment Process

All applications will be assessed for eligibility and against the assessment criteria for each funding stream as specified in Section 4.3 – Assessment Criteria.

Only eligible applications will be assessed and considered for funding by the department.

An application must address all assessment criteria. Claims made against each criterion must be substantiated with evidence.

Applications will not be considered eligible and will not be assessed if the following is not provided:
- responses to all the assessment criteria for the relevant stream
- all mandatory supporting documentation for the relevant stream
- confirmation of funding sources
- project designs that are schematic and site specific
- site specific project costings such as quotes, cost estimates or a Quantity Surveyor’s estimate.

The department reserves the right not to assess an application should insufficient information be provided, including inadequate supporting documentation.

The Minister for Tourism, Sport and Major Events decision regarding funding is final and no further correspondence shall be entered into regarding such decisions. However, applicants can seek feedback on unsuccessful applications from the department.

4.2 Application Assessment

Applications will be assessed by the department and ranked across the state, based on the following information:
- Assessment criteria responses that are clear, detailed and evidenced based
- Submission and quality of supporting documentation such as schematic plans, project briefs, and costings
- Project readiness that demonstrates a project is ready to proceed
- LGA performance including the organisation’s capacity to deliver the project on time based on historical performance or current project management capacity or oversight.
### 4.3 Assessment Criteria - Planning Stream

When applying for the Planning stream, LGAs will need to address and respond to the following assessment criteria.

Applicants must provide evidence and documentation to support applications. A detailed table of the mandatory and desired documents can be found in Section 5 - Supporting Documentation.

<table>
<thead>
<tr>
<th>MUNICIPAL PLANNING</th>
<th>Grant Amount up to $30,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Explain why the project is required? What issue/s are you seeking to address?</td>
<td></td>
</tr>
<tr>
<td>2. How will the project respond to the needs of the LGA and the community, and support the strategic directions outlined in Active Victoria?</td>
<td></td>
</tr>
<tr>
<td>3. Outline the planned community consultation and collaboration with project partners, stakeholders, and the Victorian Government.</td>
<td></td>
</tr>
<tr>
<td>4. How will the project result in infrastructure, system, investment, policy, management or programmatic changes that improve the health, social and economic wellbeing of the community?</td>
<td></td>
</tr>
<tr>
<td>5. For Regional Planning projects, how will the project address a regional need? Provide evidence that the issues are of a regional nature, including evidence of support from neighbouring LGAs.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REGIONAL PLANNING</th>
<th>Grant Amount up to $50,000</th>
</tr>
</thead>
</table>

### 4.4 Assessment Criteria - Female Friendly Facilities Stream

When applying for the Female Friendly Facilities stream, LGAs will need to address and respond to the following assessment criteria, emphasising the impact on women and girls.

Applicants will also be required to provide evidence and documentation to support applications. A detailed table of the mandatory and desired documents can be found in Section 5 - Supporting Documentation.

<table>
<thead>
<tr>
<th>FEMALE FRIENDLY FACILITIES</th>
<th>One or more applications for a total request amount of up to $500,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. What participation issue/s is the project seeking to address? Explain in detail why the project is required.</td>
<td></td>
</tr>
<tr>
<td>2. How will the project address the participation issues identified? Detail the benefits of the project and how it will increase (or in certain locations maintain) participation for women and girls in sport and/or active recreation.</td>
<td></td>
</tr>
<tr>
<td>3. Outline current participation activities and future activities, programs and activations that will result from the project that support women and girls.</td>
<td></td>
</tr>
<tr>
<td>4. What involvement have women and girls had in the planning, design, and development of the project?</td>
<td></td>
</tr>
<tr>
<td>5. What initiatives, policies or practices are currently being undertaken, or will be implemented in future, to support sustainable gender equality and participation for women and girls?</td>
<td></td>
</tr>
<tr>
<td>6. Detail the consultation process undertaken with the community and project stakeholders, including women and girls to demonstrate support for the project and proposed outcomes.</td>
<td></td>
</tr>
</tbody>
</table>
4.5 Assessment Criteria - Community Facilities, Strategic Facilities & Aquatic Centres and Indoor Stadiums Streams

This section outlines the assessment criteria for each funding stream. All assessment criteria must be responded to for applications to be eligible.

- If applying to the **Community Facilities stream**, answer questions 1 to 5
- If applying to the **Strategic Facilities stream**, answer questions 1 to 9
- If applying for an Indoor Stadiums grant from the **Aquatic Centres and Indoor Stadiums stream**, answer questions 1 to 10
- If applying for an Aquatic Centres grant from the **Aquatic Centres and Indoor Stadiums stream**, answer questions 1 to 11.

Applicants will also be required to provide evidence and documentation to support applications. A detailed table of mandatory and desired documents can be found in **Section 5 - Supporting Documentation**.

<table>
<thead>
<tr>
<th><strong>COMMUNITY FACILITIES</strong></th>
<th>Grant Amount up to $250,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>What participation issue/s is the project seeking to address? Explain in detail why the project is required.</td>
</tr>
<tr>
<td>2</td>
<td>Detail how the project scope will address the participation issues identified.</td>
</tr>
<tr>
<td>3</td>
<td>Detail the consultation process undertaken with the community and project stakeholders, and its outcomes, to demonstrate support for the project and proposed outcomes.</td>
</tr>
<tr>
<td>4</td>
<td>Outline current participation activities and future activities, programs and activations that will result from the project. This should include confirming new opportunities to improve inclusion and diversity by under-represented groups outlined in <em>Active Victoria</em>.</td>
</tr>
<tr>
<td>5</td>
<td>Describe how the project is supported by planning e.g. LGA plans, master plans, state sporting association infrastructure plans.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>STRATEGIC FACILITIES</strong></th>
<th>Grant Amount up to $800,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Describe the project’s strategic significance for the sport/s or active recreation activity by citing relevant strategic planning. Reference should be made to the role the facility plays in high performance pathways and regional events.</td>
</tr>
<tr>
<td>7</td>
<td>Detail the economic activity that the project will deliver during the planning and/or construction and/or post-construction periods.</td>
</tr>
<tr>
<td>8</td>
<td>What Universal Design Principles and Environmentally Sustainable Design considerations will be implemented?</td>
</tr>
<tr>
<td>9</td>
<td>Demonstrate appropriate feasibility, business and management planning, which identifies operational and financial sustainability.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>AQUATIC CENTRES AND INDOOR STADIUMS</strong></th>
<th>Grant Amount up to $2,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Demonstrate how <em>Healthy Choices</em> guidelines will be implemented in the project.</td>
</tr>
<tr>
<td>11</td>
<td>For Aquatic Centre projects describe the commitment to water safety and water quality through the design, management and programming of the facility.</td>
</tr>
</tbody>
</table>
Applicants should consider their capacity to meet the Fund’s requirements, including provision of supporting documentation required under each stream.

The department reserves the right not to assess an application should insufficient information be provided, including inadequate supporting documentation.

Applicants are required to provide evidence and supporting documentation for every application. The below table details the mandatory and desired documents for each stream.

Desired documents are not a requirement but will demonstrate that further planning has been undertaken and that the project is in a state of readiness. Given the high level of demand for competitive grants, providing desired documents can increase the chances of projects being considered ready for funding.

<table>
<thead>
<tr>
<th>SUPPORTING DOCUMENTATION</th>
<th>PLANNING</th>
<th>FEMALE FRIENDLY FACILITIES</th>
<th>COMMUNITY FACILITIES</th>
<th>STRATEGIC FACILITIES</th>
<th>AQUATIC CENTRES AND INDOOR STADIUMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A comprehensive draft project brief</td>
<td>Mandatory</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Letters of support from organisations that clearly indicate the project scope, funding contribution and how the group either supports or benefits from the project</td>
<td>Desired</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Detailed Schedule of Use – current and future participation</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Aerial map showing location of proposed project</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>SUPPORTING DOCUMENTATION</td>
<td>PLANNING</td>
<td>FEMALE FRIENDLY FACILITIES</td>
<td>COMMUNITY FACILITIES</td>
<td>STRATEGIC FACILITIES</td>
<td>AQUATIC CENTRES AND INDOOR STADIUMS</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------------------</td>
<td>----------</td>
<td>----------------------------</td>
<td>----------------------</td>
<td>----------------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Detailed area schedule for prefabricated/modular construction projects only</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Schematic Plans (site specific) developed with Sport and Recreation Victoria and stakeholder input (generic plans or plans from previous projects will not be accepted)</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Quantity survey, tender price or independent qualified expert report are mandatory for projects with a total project cost over $1 million (excluding GST). (Costs from similar or previous projects will not be accepted)</td>
<td>NA</td>
<td>Mandatory – If project is over $1 million</td>
<td>Mandatory – If project is over $1 million</td>
<td>Mandatory – If project is over $1 million</td>
<td>Mandatory – If project is over $1 million</td>
</tr>
<tr>
<td>Quotes or internal cost estimates for projects under $1 million (excluding GST). (Costs from similar or previous projects will not be accepted)</td>
<td>Desired</td>
<td>Mandatory – If project is under $1 million</td>
<td>Mandatory – If project is under $1 million</td>
<td>Mandatory – If project is under $1 million</td>
<td>Mandatory – If project is under $1 million</td>
</tr>
<tr>
<td>Lighting plans (including lux charts that are site specific for projects incorporating lighting)</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Environmentally Sustainable Design report(s) and budget</td>
<td>NA</td>
<td>Desired</td>
<td>Mandatory (for Aquatic Projects only)</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Business or Feasibility Planning Documents</td>
<td>NA</td>
<td>Desired</td>
<td>Desired</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Relevant sections of council reports/plans/strategies/community consultation to support the project (please do not attach entire documents)</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Evidence of confirmation of funding sources (e.g. Council report confirming contribution, letter from Council CEO or club bank statements. Councils or other partners for regional planning)</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Completed in-kind and voluntary labour support form</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Project Management Framework</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Project Governance Framework</td>
<td>Mandatory</td>
<td>NA</td>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Facility Management Plan</td>
<td>NA</td>
<td>Desired</td>
<td>Desired</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
</tbody>
</table>
### SUPPORTING DOCUMENTATION

<table>
<thead>
<tr>
<th>Completed Fair Play Code Form for Tenants from all clubs and/or associations that are tenants of the facility (formerly Victorian Code of Conduct for Community Sport)</th>
<th>PLANNING</th>
<th>FEMALE FRIENDLY FACILITIES</th>
<th>COMMUNITY FACILITIES</th>
<th>STRATEGIC FACILITIES</th>
<th>AQUATIC CENTRES AND INDOOR STADIUMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
<td>Mandatory</td>
</tr>
</tbody>
</table>

| Evidence that the Aboriginal Heritage Planning Tool (Aboriginal Heritage Act 2006) has been completed | Mandatory | Mandatory | Mandatory | Mandatory | Mandatory |

| Technical and/or Access audits (where available) | NA | Mandatory | Mandatory | Mandatory | Mandatory |

| A legally binding land-use agreement for projects located on private land (if applicable) | NA | Mandatory | Mandatory | Mandatory | Mandatory |

<table>
<thead>
<tr>
<th>For projects on school land (if applicable):</th>
<th>NA</th>
<th>Mandatory</th>
<th>Mandatory</th>
<th>Mandatory</th>
<th>Mandatory</th>
</tr>
</thead>
<tbody>
<tr>
<td>• a completed Community Joint Use Agreement, or a completed Community Joint Use Proposal to enter into a Community Joint Use Agreement.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• letters from the Department of Education and Training from both regional and central offices that indicate endorsement of the project.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The following timelines will be followed for the Fund:

<table>
<thead>
<tr>
<th>APPLICATIONS CLOSE</th>
<th>APPLICATION ASSESSMENT</th>
<th>PROJECTS ANNOUNCED</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 February 2020</td>
<td>March-April 2020</td>
<td>May-June 2020</td>
</tr>
</tbody>
</table>

Local Sports Infrastructure Fund // 20
7.1 Funding Agreements

Successful applicants must enter into a Funding Agreement with the Department of Jobs, Precincts and Regions. Funding Agreements establish the parties and outline their commitments and obligations to each other, as well as setting out the general funding terms and conditions. It is recommended that applicants view the template funding agreement on the Sport and Recreation Victoria website. The funding agreement will include reference to the following:

- The agreement establishes the parties and their commitments and obligations to each other and sets out the terms and conditions of funding.
- A Funding Agreement is required to be executed (signed) by both parties. The Agreement sets out:
  - activity details
  - funding amounts
  - agreed milestones and payments
  - outcomes reporting
  - reporting requirements
  - acknowledgement and publicity requirements
  - other activity specific requirements
  - notices.
- Funds must be spent on the project as described in the application and outlined in the Schedule, unless changes are agreed to in writing.

- Community Facilities, Female Friendly Facilities and Planning stream projects are to be completed and all funds claimed by 31 December 2021.
- Aquatic Centres and Indoor Stadiums and Strategic Facilities streams are to be completed and all funds claimed by 31 May 2022.
- The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at the Sport and Recreation Victoria website <www.sport.vic.gov.au>.
- A request to vary the timing of an approved project must be discussed with your Sport and Recreation Victoria representative before submitting your request or commencing works. Timing variation approval is at Sport and Recreation Victoria’s discretion and may lead to a reduction or cancellation of the grant depending on the change in timing.
- A request to vary the scope of an approved project can only be approved by the Minister for Tourism, Sport and Major Events. A formal process and documentation to request a change of scope is provided on Sport and Recreation Victoria’s website.
- LGAs must inform the participating organisation(s), where applicable, of all funding arrangements and obligations in relation to the grant allocation. This includes ensuring the funded project does not commence prior to the endorsement of the funding agreement.
• LGAs are obliged to liaise with Sport and Recreation Victoria on the progress of funded projects, as requested throughout the life of projects.
• The principles of the Local Jobs First policy should be observed throughout relevant projects. Visit https://localjobsfirst.vic.gov.au
• An LGA Officer must be designated to manage the project and provide information to the department according to the following key reporting requirements:
  – A Project Governance Framework must be completed and submitted for the Aquatic Centres and Indoor Stadiums, Strategic Facilities and Planning streams.
  – A Project Management Framework must be completed and submitted for all streams.
  – Through the partnership approach and process of appropriate engagement outlined in the project’s governance framework, LGAs must secure Sport and Recreation Victoria’s endorsement of key documents such as schematic plans and architectural/planning briefs prior to work commencing. Projects must not commence or be tendered until endorsement is provided. Sport and Recreation Victoria may not make milestone payments if endorsement is not secured in a timely manner.
  – LGAs must provide project acquittal documentation as required.
  – LGAs are expected to guarantee the cash flow payments towards works where a community organisation is providing funding contributions for a project.
• Successful applicants will be required to contribute information on activity outcomes for use in outcomes reporting, program evaluation reviews or Department of Jobs, Precincts and Regions publications, 12 months after project acquittal.
• Successful applicants from the Female Friendly Facilities Stream will be required to complete a Female Friendly Club Survey.

**A Project Governance Framework establishes a framework for project decision making amongst project partners.**

***A Project Management Framework is a statement/spreadsheet that includes the name of the local government officer responsible for the project, project activities and project timelines. The Project Management Framework Fact Sheet, along with a basic Project Management Framework template, can be obtained from the Sport and Recreation Victoria website.**

7.2 Acknowledging the Victorian Government’s support and promoting success

Successful applicants need to acknowledge the Victorian Government’s support through the provision of a grant from the Local Sports Infrastructure Fund. Promotional guidelines form part of the funding agreement and include the requirement that all activities acknowledge Victorian Government support through logo presentation on any activity-related publications, media releases and promotional material, and/or placing a Victorian Government endorsed sign at the site of infrastructure activities.

Details of requirements for funded projects are available in the Sport and Recreation Victoria: Infrastructure Grants Acknowledgement and Publicity Guidelines, available on Sport and Recreation Victoria’s website.

Successful applicants may be required to contribute information on activity outcomes for use in program evaluation reviews or the department’s marketing materials.

7.3 Payments

Payments will be made conditional upon:
• the Funding Agreement having been executed by both parties
• milestones having been achieved to the department’s satisfaction including provision of required/requested information and reports to the satisfaction of the department
• other terms and conditions of funding continue to be met.

7.4 Performance

Sport and Recreation Victoria will review an applicant’s past performance and assess whether this is likely to have an impact on the successful delivery of a future project. LGAs are expected to deliver milestones and acquit projects within the prescribed timeframes. Poor past performance will be considered when assessing applications and may be reason for projects not being recommended.

This will include consideration of whether:
• organisations have taken the appropriate steps to implement any previous projects funded by Sport and Recreation Victoria (within appropriate timeframes)
• organisations have overdue milestones and whether they have requested a variation
• organisations have already completed projects funded by Sport and Recreation Victoria and whether they have submitted required final acquittal documentation

Local Sports Infrastructure Fund // 22
• organisations have a large number of current projects and capacity to deliver additional projects isn’t well evidenced.

7.5 Privacy

The Department of Jobs, Precincts and Regions is committed to protecting your privacy. We collect and handle any personal or health information about you or a third party in your application, for the purpose of administering your grant application and informing the public of successful applications.

In order for us to administer your grant application effectively and efficiently, we may need to disclose your personal or health information with others for the purpose of assessment, consultation, and reporting. This can include departmental staff, Members of Parliament and their staff, external experts, such as members of assessment panels, or other government departments. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the Privacy and Data Protection Act 2014 (Vic) and other applicable laws.

To obtain a copy of the Department of Jobs, Precincts and Regions Privacy Policy, please email info@sport.vic.gov.au

For information about how to access information about you held by the Department of Jobs, Precincts and Regions, please email info@sport.vic.gov.au
RESOURCES AND ADDITIONAL INFORMATION

Sport and Recreation Victoria has consolidated several helpful guidelines, tools and resources to assist with project and application development that can be found on the Sport and Recreation Victoria website https://sport.vic.gov.au/grants-and-funding/our-grants

8.1 Planning guides

Sport and Recreation Victoria and other industry stakeholders have developed a series of planning guides and other informative resources for ‘best practice’ sport and active recreation facility development.

8.2 Supporting Documentation

Templates, forms and factsheets to support applications can be found on Sport and Recreation Victoria’s website. These include but are not limited to:

- Schedule of Use
- Project Management Framework
- Project Governance Framework.

8.3 Universal Design

The concept of Universal Design is to make the built environment more usable to as many people as possible, at little or no additional cost. Sport and Recreation Victoria’s The Design for Everyone Guide incorporates the Universal Design Principles approach to best practice facility design. This is available at www.sport.vic.gov.au

8.4 Environmentally Sustainable Design

Applications should incorporate Environmentally Sustainable Design initiatives in project designs for relevant streams. All projects funded from the Aquatic Centres and Indoor Stadiums stream, Strategic Facilities stream and aquatic projects funded from the Community Facilities stream must allocate a minimum of 25 per cent of the requested grant amount to components that will improve energy or water efficiency and environmental sustainability.

This must be demonstrated with a specific Environmentally Sustainable Design budget in the application. It is good practice to incorporate Environmentally Sustainable Design initiatives in all projects where possible.
8.5 Voluntary Labour and In-kind Support

Applicants may claim in-kind expenses to a maximum of 50 per cent of the total project cost for Community Facilities and Female Friendly Facilities streams and up to 25 per cent for Strategic Facilities stream projects.

8.6 Fair Play Code (formerly Victorian Code of Conduct for Community Sport)

The facility tenant club(s) are expected to adhere to the Fair Play Code (formerly Victorian Code of Conduct for Community Sport) or related state sporting association Code of Conduct. More information can be found at Sport and Recreation Victoria’s website www.sport.vic.gov.au

8.7 Cultural Heritage Management Plans (Aboriginal Heritage Regulations 2018)

This tool is used and completed to determine if a Cultural Heritage Management Plan is required for the project.


8.8 Water quality guidelines for public aquatic facilities Managing public health risks

This guideline assists organisations and people who operate public aquatic facilities to reduce risks to public health. The focus of these guidelines is on water quality associated risks. These guidelines also provide advice to local and state government environmental health officers to help fulfil their regulatory and advisory roles with respect to water quality.
