

**Statutory Declaration**

The person making the declaration is required to read the following paragraph aloud in the presence of the authorised statutory declaration witness (unless that person has a disability which prevents the person from doing so):

“I, **SAY YOUR FULL NAME** of **SAY YOUR ADDRESS**, declare that the contents of this statutory declaration are true and correct.”

I, .....,  
make the following statutory declaration under the Oaths and Affirmations Act 2018:

1. I am an authorised representative of .....  
(**Recipient**).
2. The Recipient has complied with all of its obligations under the Grant Agreement dated ..... (**Agreement**) between the Recipient and the State of Victoria.
3. The Recipient has incurred \$..... of Expenses as at ..... in accordance with the terms of the Agreement.
4. The Recipient has achieved the Project Outcomes as specified in the Agreement.
5. The accounts relating to the Project as attached to this Statutory Declaration are true and correct.

AND I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

OFFICIAL

DECLARED at )  
 ..... )  
 in the State of Victoria )  
 on )  
 ..... (date) ) .....  
 ) *signature of declarant*  
 )  
 ) ***I am an authorised statutory declaration***  
 ) ***witness and I sign this document in the***  
 ) ***presence of the person making the***  
 ) ***declaration:***  
 )  
 ) .....  
 ) *signature of authorised witness*  
 ) on  
 )  
 ) .....  
 )  
 ) A person authorised under section 30(2) of  
 the **Oaths and Affirmations Act 2018** to  
 witness the signing of a statutory  
 declaration.

Witness to legibly write or stamp name, address and qualification enabling the person to witness a Statutory Declaration under Part 4 of the *Oaths and Affirmations Act 2018*.

Note: the person making the declaration as well as the authorised witness must initial each page of the statutory declaration if the declaration is comprised of more than one page, which includes any exhibits to the declaration.