

Guide to registering as a professional boxing and/or combat sports contestant

This guide is designed to assist you in registering as a professional contestant under the provisions of the *Professional Boxing and Combat Sports Act 1985*. If you intend to compete in a professional boxing or combat sports contest in Victoria, you are required by the Act to hold a current registration.

It is important to follow this guide when making your application as incomplete applications will not be processed.

How to apply – new applicants

To apply to register as a professional contestant for the **first time** in Victoria, you must submit the following documents:

1. A completed application form.
2. A completed Certificate of Fitness form (see note 1).
3. A completed Blood Testing form (see note 2).
4. The application fee shown on the form (see note 3).
5. A statement from a licensed trainer or match maker confirming that, in their opinion, you have the appropriate skills to compete in a professional contest (please see the [Boxing and combat sports website](#) for the 'Skills Attestation form').
6. One headshot style photograph.
7. A **certified copy** of government issued photo identification (see note 4).

How to apply – renewal of registration

If you are renewing your registration as a professional contestant in Victoria, you must submit the following documents:

1. A completed application form.
2. A completed Certificate of Fitness form (see note 1). You will **not** need to provide this document if the Combat Sports Unit already holds a current Certificate of Fitness for you.
3. A completed Blood Testing form (see note 2). You will **not** need to provide this document if the Combat Sports Unit already holds a current Blood Testing form for you.
4. The application fee shown on the form (see note 3).
5. A certified copy of government issued photo identification (see note 4). You will **not** need to provide this document unless the photo identification provided when you first registered is no longer valid or current.

The application process

It takes approximately a week to process an application for a registration as a professional contestant. **This means that all paperwork must be fully completed and submitted to the Combat Sports Unit at least 7 days prior to any promotion.**

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If you are a new applicant or have not participated in a professional contest for some time, it may take longer as the Board may need to assess your skill and ability prior to consideration of your application.

If approved, a registration is valid for three years.

Before submitting your application, please ensure all sections of your application are complete, signed and dated, and ensure all personal details are correct. **You are also advised to check the Certificate of Fitness and Blood Testing Form have been fully completed by the doctor before you leave the medical centre.**

Applicants may be required to submit further information or documentation in support of their application.

Where to send your application

You application can be submitted by emailing the [emailing the Combat Sports Unit](mailto:combat.sports@sport.vic.gov.au) <combat.sports@sport.vic.gov.au>. or posted to the following address:

Combat Sports Unit
Sport and Recreation Victoria
GPO BOX 4057
MELBOURNE 3001

If you require assistance with your application, please telephone (03) 9623 1183 or [email the Combat Sports Unit](mailto:combat.sports@sport.vic.gov.au) <combat.sports@sport.vic.gov.au>.

Notes:

1. The Certificate of Fitness form must be completed by a medical practitioner and must be dated **no earlier than 14 days** before the date of your application.
2. The Blood Testing form must be completed by a medical practitioner and be dated **no earlier than 6 months** before the date of your application. Please note we do not require the actual serology report.
3. Payments can be made by credit card, debit card or money order. If paying via money order, please make the order payable to 'Department of Jobs, Precincts and Regions'.

Government issued photo identification includes passport, drivers licence or Working with Children Check. Certified identification means that the form of identification supplied has been sighted and certified by persons who may witness statutory declarations, which include a police officer, medical practitioner and pharmacist. Instructions on how to properly certify documents is set out below, together with a list of the people authorised to certify them.

How to correctly certify a document

1. Take your original driver licence or passport, along with a photocopy, to a person who is authorised to sign certified copies (refer to list below).
2. Ask them to write or stamp the following statement on a blank area of the photocopy – **'I have sighted the original document and certify this to be a true copy of the original'**.
3. Ensure the authorised person writes their full name, signs each statement and provides their designation (e.g. police officer, pharmacist, school principal).

List of people who can certify a document

You can have your documents certified by people who are legally allowed to take statutory declarations, including the following:

- principal of a registered school
- lawyer
- medical practitioner
- dentist
- pharmacist
- veterinarian
- accountant
- minister of religion
- a justice of the peace or a bail justice
- bank manager
- police officer

To receive this form in an accessible format [email the Combat Sports Unit](mailto:combat.sports@sport.vic.gov.au)
<combat.sports@sport.vic.gov.au>

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